



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

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**MEMORANDUM**

**To:** All State Agencies, Boards, Commissions and Institutions of Higher Education

**Attention:** **Professional Consulting Services Contracting Staff**

**From:** Joe Giddis, Director  
State Procurement

**Date:** April 4, 2002

**Subject:** ALC-Review and Performance Evaluation and Expenditure Committees

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Beginning with the May meetings OSP will forward for each committee's review contracts with a total value exceeding \$25,000.00. We will approve, at OSP, contracts with a total value of less than \$25,000.00 and provide reports for each committee for those contracts. There will no longer be a distinction made as to the character of the dollars spent, i.e. compensation or expenses, as a determining factor as to which contracts the members will review. Amendments to contracts will be handled in the same manner, i.e. using total value.

This change in reporting will streamline the process and provide the committee members total disclosure of those dollars spent on contracts between state agencies and with outside vendors. If you have questions please email either [joe.giddis@dfa.state.ar.us](mailto:joe.giddis@dfa.state.ar.us) or [jerry.hester@dfa.state.ar.us](mailto:jerry.hester@dfa.state.ar.us).